

# Important Child Nutrition Dates

CN Program Compliance (Reports, Reviews, etc.)	
<b>JULY 20</b>	Meal Participation Data (June YTD 4-A Information)
<b>OCTOBER 1</b>	Financial Form (FC1-A) for July 1 thru June 30
<b>OCTOBER 1</b>	Verification Process Begins – Select Verification Sample
<b>NOVEMBER 1</b>	RCCI/Charter/Non-Public Self-Assessment Due (Filed in SFA)
<b>NOVEMBER 15</b>	Civil Rights Checklist completion and on file at SFA
<b>NOVEMBER 15</b>	Verification Process Ends (Deadline for completing the process)
<b>NOVEMBER 16</b>	Verification Reporting Period Begins
<b>DECEMBER 15</b> (for 2011)	Nutrient Analysis for October Menus Due
<b>FEBRUARY 1</b>	On-site Reviews Due (LEAs)
<b>MARCH 1</b>	Financial Form (FC-1A) for July 1 thru December 30
<b>MARCH 1</b>	Verification Summary Report Due (Verification Reporting period ends)
<b>EARLY SPRING</b> (Due Date TBA)	Deadline for Submission of F&R Application Packets for Approval
<b>APRIL/MAY</b>	Online Agreement Renewal (Begin Process)
<b>APRIL 1</b>	RCCI/Charter/Non-Public Self-Assessment Completed (File in SFA)
<b>APRIL 15</b> (for 2012)	Nutrient Analysis for March menus Due
<b>JUNE 15</b>	Deadline for completion of Agreement Renewal Process Deadline (Online and Paper) (Note: Retroactive payments are prohibited for meals served prior to approval of the Annual Agreement)
<b>EACH MONTH – By the 10th</b> (on or before)	Claim for Reimbursement Due (NSLP, SBP, ASSP)
<b>EACH MONTH – By the 15th</b> (on or before)	Fresh Fruit & Vegetable Program Reimbursement Claims Due
<b>LAST WORKDAY OF EACH MONTH</b>	CN Tech System End of Month Report Run - System Temporarily Unavailable

Conferences & Seminars	
<b>THIRD WEEK IN JUNE</b>	SNA-NC Annual Conference
<b>THIRD WEEK IN JULY</b>	SNA Annual Conference
<b>OCTOBER (typically 3rd week)</b>	NCDPI Child Nutrition Services Annual Conference for Child Nutrition Administrators
<b>DECEMBER/JANUARY ANNUALLY</b>	Industry Seminar – SNA
<b>JANUARY – BIENNIAL</b>	Industry Seminar – SNA-NC
<b>LATE FEBRUARY/EARLY MARCH</b>	Legislative Action Conference (LAC) (SNA Sponsored Event)

Calendar Observances	
<b>MARCH – 1<sup>st</sup> Week</b>	School Breakfast Week
<b>MARCH</b>	Nutrition Month
<b>MAY (First Full Week)</b>	School Nutrition Employee Appreciation Week
<b>OCTOBER – 2<sup>nd</sup> Week</b>	School Lunch Week

Miscellaneous	
<b>SPRING</b>	Income Eligibility Guidelines Released (Date contingent upon release by USDA)
<b>JULY</b>	Reimbursement Rates Released (Date contingent upon release by USDA)